



RESOLUTION #2648-2020

Date: March 24th, 2020

To: Renton Housing Authority Board of Commissioners

From: Mark Gropper

Executive Director

Re: Emergency Actions Authorization Resolution due to COVID-19 Pandemic, established remote vote, RHA Board of Commissioners, & the Continuity of Operations Plan

This resolution would authorize Renton Housing Authority's (RHA) Executive Director (or his designee) to take emergency actions during the COVID-19 pandemic that he deems necessary to ensure continued operations of Renton Housing Authority while protecting its employees, clients vendors, partners, and the community as a whole.

OBJECTIVE:

Since the threat to an organization's continuity of operations is high during a pandemic outbreak; it is important for the Renton Housing Authority (RHA) to have a Coronavirus Continuity of Operations plan in place to ensure we can carry out our essential functions and services. While we may be forced to suspend some operations due to the severity of a pandemic outbreak, an effective Continuity of Operations Plan can assist us in our efforts to remain operational, with the emphasis of maintaining our mission.

Information about the crisis, actions and directives by the governmental authorities are changing daily. The Executive Director needs discretion to make fast decision to implement any emergency measures and/or contingency plans deemed necessary to respond.

RECCOMENDATION:

Approval of **Resolution #2648-2020**: Renton Housing Authority Executive Director (or designee) is authorized to take any or all of the following emergency actions as generally described in the RHA Pandemic Flu Continuity of Operation Plan (attached) and may, in his judgment, be needed to protect Agency operations and the health, safety and well-being of agency employees, residents, clients, vendors and the public as a whole.



RESOLUTION #2648-2020

(Emergency Actions Authorization)

A RESOLUTION of the Board of Commissioners of the Housing Authority of the City of Renton

WHEREAS, on February 29, 2020, Washington State Governor Jay Inslee signed a Proclamation declaring a State of Emergency exists in all counties and the State of Washington due to the number of confirmed cases of COVID-19 in the state and directed that the plans and procedures of Washington State Comprehensive Emergency Management Plan be implemented; and

WHEREAS, on March 23, 2020, at 5:30pm, Governor Jay Inslee announced a statewide order that requires everyone to stay home. The order will last for two weeks and could be extended. This Proclamation will: Require every Washingtonian to stay home unless they need to pursue an essential activity. Ban all gatherings for social, spiritual and recreational purposes. Close all business except essential businesses; and

WHEREAS, extraordinary and expedient measures are required to protect the Renton Housing Authority's business operations and the public health, safety and welfare of Renton Housing Authority employees, client's residents and the public; now therefore:

Resolved by the Board of Commissioners of the Housing Authority of the City of Renton, Washington as follows:

1. The Renton Housing Authority Executive Director (or designee) is authorized to take any or all of the following emergency actions as generally described in the RHA Pandemic Flu Continuity of Operation Plan (attached) and may, in his judgment, be needed to protect Agency operations and the health, safety and well-being of agency employees, residence, clients, vendors and the public as a whole;
2. The Executive Director shall inform the Board Chair and Board of Commissioners when the Executive Director uses this authority;
3. To abide by the open meetings requirement, RHA will advise the public of this impending action, welcome public comment, and move forward as necessary given the Covid-19 crucial circumstances;
4. These emergency authorizations shall be effective immediately and shall remain in place until (a) the stay Home, Stay Healthy order as declared by Governor of the State of Washington has ended or (b) this resolution is terminated, modified or suspended by a later act of the Board of Commissioners.

MOTION by Commissioner Runge a second by Commissioner Wheeler a third by Commissioner Marsh a fourth by Commissioner Barnes and a fifth by Commissioner Anderson.

Approved: March 24th, 2020



/s/ _____

Chair, Board of Commissioners of the Authority

/s/ _____

Secretary and Executive Director of the Authority