

By resolution of the Board 2267-2006, the Executive Director or his/her designee shall act as the Housing Authority's public relations officer. Requests for information will be responded to and fulfilled within five (5) business days or as soon as reasonably practical. The types of indexed information that may be supplied shall include the Agency Plan, Admissions and Continued Occupancy Plan, Section 8 Administrative Plan, the Employee Handbook, forms, documents and procedures and other such documents, normally available for public review or dissemination, with the exception of resident, employee or contract related documents protected by rules of confidentiality or if releasing such information would jeopardize the safety of an individual or the legal efficacy of the Housing Authority.